

**Tillamook City Council Meeting
Monday, June 20, 2011
City Hall, 210 Laurel Avenue**

A Council workshop was held from 5:30 P.M. to 7:00 P.M. to work on revision to the City Charter pertaining to Council Rules.

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular meeting of the Tillamook City Council to order at 7:00 P.M. and lead the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor John Sandusky
Councilor Doug Henson
Councilor Cheryl Davy

Staff Present:

City Manager Paul Wyntergreen
City Recorder Bernadette Sorensen
City Attorney John Putman
Public Works Director Arley Sullivan

AGENDA:

The posted agenda for the meeting of June 20, 2011 if attached and by this reference is made a part of the record.

MINUTES: None

PROCLAMATIONS: None

PRESENTATIONS: None

PUBLIC HEARINGS:

1. **Mayor Weber** opened the Public Hearing regarding the increase for City Water Rates. **Public Works Director Arley Sullivan** reported on the need for the increase and explained future need for increases. **Mayor Weber** asked for audience testimony. There was none. She asked if there was written testimony and there was none. **Mayor Weber** closed the Public Hearing.

PENDING BUSINESS:

1. **Mayor Weber** asked **Tillamook Area Chamber of Commerce Director Justin Aufdermauer** to come forward to report on the Tourism Promotion Agreement. **Aufdermauer** handed out a revised agreement. Council comments and discussion followed. **Councilor Henson made a motion to accept the amended agreement from the Tillamook Area Chamber of Commerce as submitted with a 1% increase. The motion was seconded by Councilor Sandusky. After further council discussion Mayor**

Weber called for the vote. Ayes were received by all council seated. The motion passed unanimously.

NEW BUSINESS:

1. **Mayor Weber** stated the next agenda item was for a Tillamook Revitalization Association (TRA) request for street closures. **Councilor Henson** explained the TRA is requested closures of 2nd Street between Main Avenue and Pacific Avenue on June 25, 2011 after the June Dairy Parade, and the closure of 2nd Street between Main Avenue and Pacific Avenue, for Moonlight Madness activities, on July 29, 2011 from 6:30 P.M. to 9:00 P.M. and the closure of 5th Street between Main Avenue and Pacific Avenue during Moonlight Madness on July 29, 2011 for the car show. There was council discussion. **Councilor Sandusky made a motion to approve all three requests for street closures. The motion was seconded by Councilor Harris. Mayor Weber called for the votes. Ayes were received by all council seated and the motion passed unanimously.**

2. **City Manager Paul Wyntergreen** explained the Community Action Team (CAT) grant support request from the City of St. Helens. Staff recommends the Mayor to sign. **Councilor Sandusky** commented on his involvement with CAT. **Councilor Sandusky made a motion to send the letter of support and to authorize the Mayor to sign the agreement for CAT. Councilor Forster seconded the motion. Aye votes were received by all councilor seated. The motion passed unanimously.**

3. **City Manager Paul Wyntergreen** explained the request from the Tillamook Urban Renewal Agency (TURA) for a workshop on the 1st Street Parking Lot regarding future use. There was council discussion. **TURA Chairman Don Hurd** commented. Council consensus was to set the workshop date to July 5, 2011 at 6:00 P.M. prior to the Council meeting.

4. **City Manager Paul Wyntergreen** explained the recommendations made by the Public Works Committee to add two additional 15 minute parking spaces in front of City Hall on Laurel Avenue and to install two Stop Signs on Delmonte Street at the intersections of 6th Street. There was council discussion. **Councilor Harris moved to approve the two parking spaces on Laurel Avenue and the two Stop Signs on Delmonte Street. Councilor Forster seconded the motion. Mayor Weber called for the votes and Ayes were received by all council seated. The motion carried unanimously.**

5. **Public Works Director Arley Sullivan** commented and explained the slurry seal bid report. The council discussed. **Sullivan** noted a revised figure sheet was handed out and explained the difference. **Councilor Sandusky made a motion to accept the revised apparent low bid from Black Line Inc. for \$19,227.87 pending approval of background checks with a caveat to go to the next low bidder if necessary. Councilor Forster seconded the motion. Ayes were received by all council seated therefore the motion carried unanimously.**

6. **Mayor Weber** noted the next agenda item pertain to the Stormwater Master Plan Proposal. **City Manager Paul Wyntergreen** explained and went over the staff report. There was council discussion. **Councilor Sandusky made a motion to approve the personal service contract and appoint NW Engineers to complete the Stormwater Master Plan update for a total project cost of \$19,395 plus \$30,460. Councilor Davy seconded the motion. There was council discussion. Mayor Weber called for the vote. Ayes were received by all council seated. The motion passed unanimously.**

7. **City Manager Paul Wyntergreen** explained the same staff report also pertains to the need for environmental study of the City Shop property as soon as possible. **Wyntergreen** noted **Anderson Geological** has done several environmental studies for the City in the past. Staff recommends approval. **Councilor Sandusky made a motion to award the contract for the Phase 1 environmental study of the City Shops to Anderson Geological for the amount of \$2,600. Councilor Martin seconded the motion. There was council discussion. Councilor Forster commented for the record that he has concerns about the lack of going through the bid process for these two contracts. Mayor Weber called for the vote. Ayes were received by all council seated therefore the motion passed unanimously.**

LEGISLATIVE:

1. **Councilor Martin made a motion to approve A RESOLUTION DECLARING THE CITY OF TILLAMOOK ELECTION TO RECEIVE OREGON STATE REVENUE SHARING FUND. Councilor Forster seconded the motion. The motion passed unanimously by Council seated.**
2. **Mayor Weber noted a corrected copy of the resolution which City Manager Paul Wyntergreen explained. There was council discussion. Councilor Henson made a motion to approve A RESOLUTION ADOPTING THE CITY OF TILLAMOOK BUDGET FOR FISCAL YEAR 2011-2012, MAKING APPROPRIATIONS, LEVYING TAXES AND CATEGORIZING TAXES. Councilor Forster seconded the motion. The motion passed unanimously by Council seated.**
3. **City Manager Paul Wyntergreen explained the resolution amending the State Revolving Loan Fund agreement and interest rate. Mayor Weber noted a forgiveness of \$1 million of interest is excellent. Councilor Henson made a motion to approve A RESOLUTION OF THE CITY OF TILLAMOOK, AUTHORIZING EXECUTION OF AMENDMENT NO. 1 TO CLEAN WATER STATE REVOLVING LOAN FUND AGREEMENT NUMBER R91568 TO AMEND THE INTEREST RATE. Councilor Forster seconded the motion. The motion passed unanimously by Council seated.**
4. **City Manager Paul Wyntergreen explained resolution to increase water rates. COUNCILOR HENSON MADE A MOTION TO ADOPT A RESOLUTION REPEALING RESOLUTION 1558 OF THE TILLAMOOK WATER DEPARTMENT AND ESTABLISHING NEW WATER AND MONTHLY METER RATE CHARGE SCHEDULE FOR USERS OF THE CITY WATER SYSTEM INSIDE AND OUTSIDE THE CITY OF TILLAMOOK. Councilor Sandusky seconded the motion. Aye votes were received Councilors Harris, Davy, Forster, Sandusky, and Henson. Councilor Martin voted Nay. With a majority of the votes the motion passed.**

CITIZENS HEARING/AUDIENCE COMMENTS: None

COUNCIL CONCERNS:

Councilor Sandusky asked to be excused from the July 5, 2011 meeting.

MONTHLY REPORTS:

City Recorder Bernadette Sorensen mentioned she will be catching up on minutes now that the budget is passed. **Councilor Sandusky** commented on credit card payments. **Mayor Weber** gave a verbal report.

COMMITTEE REPORTS:

1. **Councilor Sandusky** reported the Personnel Committee has been working on the City Employee Handbook.
2. **Councilor Harris** reported on Public Works Committee is working on directional signs at Carnahan Park, entrance lighting, and Holden Creek.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

City Manager Paul Wyntergreen commented on the correspondence included and there was council discussion.

AUTHORIZATION TO PAY BILLS:

Tillamook City Council
June 20, 2011

After Finance Committee review of the bills submitted for payment, **Councilor Martin made a motion to pay the bills. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.**

Bills were paid in the following amount and a copy of the voucher register is attached and by this reference made a part of the record:

GENERAL CHECKING ACCOUNT

A/P Batch 06/07/2011	Checks #30808 - #30811	\$ 8,816.64
A/P Batch 06/10/2011	Check #30812	\$ 540.07
A/P Batch 06/17/2011	Checks #30813 - #30890	\$81,808.74

ADJOURNMENT:

With no further business Mayor Weber adjourned the meeting at 8:10 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder